

Law Offices of

SUZAN A. MESSINA

Londonderry Square Professional Offices
50 Nashua Road, Suite 214
Londonderry, NH 03053
Tel. 603/437-8004
Fax 603/437-8007

SELLER Information:

Please circle or put an * next to the phone number to reach you if I have any questions and the best time to contact you ~ or ~ let me know if you prefer to correspond by e-mail.

Name: _____ Name: _____

Marital Status: please circle one: Married Unmarried Marital Status: please circle one: Married Unmarried

Social Security #: _____ Social Security #: _____

Home # _____ Work# _____ Cell# _____ Work# _____ Cell# _____

e-mail: _____ e-mail: _____

Forwarding Address: _____

DEED PREPARATION (from current owner into buyer) Please check one:

_____ Law Offices of Suzan A. Messina to prepare Deed for a fee of \$225.00, and Trustee Certificate for a fee of \$100.00 if there is a Trust involved

_____ I/we will prepare Deed and forward proposed Deed to Law Offices of Suzan A. Messina at least 5 days prior to closing.

WATER / SEWER INFORMATION:

Water: Private or Public (circle one) If public please fill out the following information:

Water Company Name: _____ Phone # _____

Water Company Account # _____

Sewer: Private or Public (circle one) If public please fill out the following information:

Sewer Company Name: _____ Phone # _____

Sewer Company Account # _____

CONDO INFORMATION If your property is a Condominium please provide the following:

Condo Name: _____

Condo Management Company: _____

Contact Name: _____ Phone #: _____

Monthly Dues: _____

Condominium Insurance Company: _____

Contact Agent: _____ Phone #: _____

Property Address: _____

Payoff Information:

Payoff #1

Mortgage Company Name: _____

Account #: _____ Phone#: _____

Is this an Equity Line of Credit? _____

Payoff #2

Mortgage Company Name: _____

Account #: _____ Phone#: _____

Is this an Equity Line of Credit? _____

Authorization

I/we authorize The Law Offices of Suzan A. Messina to request and obtain information and documentation of payoff balances/statements of mortgage(s) and real estate taxes required in connection with the sale of my/our property.

I/we herby request that you freeze the Home Equity Line of Credit of my/our above referenced property effective immediately.

A copy of this authorization may be accepted as an original.

Signature

Date

Signature

Date